



USER REGISTRATION FORM

Actuarial Division's Online Product Submission Portal

I. Type of Request:

- New Account
- Update Account Information
- Reactivate *(for accounts which have been locked/closed/deactivated due to violations/incorrect usage of the system and shall now be reactivated/rehabilitated)*
- Deactivate *(for accounts which need to be temporarily or permanently locked/closed/deactivated due to change in user, or other justifiable reasons)*

II. Supporting Documents:

- Copy of Government-issued ID
- Certificate of Employment

III. User Information:

Last Name:	
Middle Name:	
First Name:	
Company:	
Department/Division:	
Position:	
Valid company employee official email address:	
Signature:	

By submitting this registration form, I agree and consent that to the extent required by law, the Insurance Commission may collect, use, and process my personal information in accordance with the Data Privacy Act of 2012.

Printed Name and Signature of User

Please wait for an email confirmation for your user credentials.

Authorization:	<p>The above enumerated information has been authorized by _____ <i>(Company Name)</i> in relation to transaction with the Insurance Commission (IC) on matters pertaining to the Actuarial Division's Online Product Submission Portal. It is my responsibility to immediately inform IC by filing the necessary information on eventuality of any change and/or modification covering this authorization, including amendment/s to any of the information.</p>
	<p>_____</p> <p>Printed Name and Signature of Authorized Officer</p>

The information you provide will be treated with utmost respect and confidentiality. The Insurance Commission follows general principles and rules of Data Privacy protection in the Philippines.