



Republic of the Philippines
 Department of Finance
INSURANCE COMMISSION
 1071 United Nations Avenue
 Manila



NOTICE TO PROCEED

23 January 2024

MR. RENATO B. PADILLA
 General Manager
**PHILIPPINE INTERNATIONAL
 CONVENTION CENTER, INC.**
 PICC Complex, 1307
 Pasay City

Dear **Mr. Padilla**:

With the Contract Agreement having been approved, you are given notice to commence delivery of services for the **LEASE OF VENUE (INCLUDING CATERING SERVICES) FOR THE 75th INSURANCE COMMISSION (IC) ANNIVERSARY (IC STRENGTHENING WEEK FOR 2024)** (Project Reference No. 2024-01-006B), upon receipt of this Notice.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one (1) copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat or the Logistics Sub-Committee of the Steering Committee for the IC Strengthening Week for 2024.

Thank you.

Very truly yours,

REYNALDO A. REGALADO
 Insurance Commissioner

I acknowledge receipt of this Notice on : 23 Jan. 2024

Name of the Representative of the Bidder : RENATO B. PADILLA

Authorized Signature :