



Advisory No:	MSS-2024-034-A
Classification:	Management Support Services Advisory
Date:	June 24, 2024

INSURANCE COMMISSION ADVISORY

TO : All Insurance/Reinsurance Companies, Insurance and Reinsurance Brokers, Mutual Benefit Associations, Trusts for Charitable Uses, Pre-Need Companies, Health Maintenance Organizations and Other Insurance Commission Regulated Entities

SUBJECT : Insurance Commission (IC) 2024 Team Building Activities on June 26-28, 2024

The IC 2024 Team Building Activities will be held on June 26-28, 2024 in Aurora. **Office transactions shall be temporarily suspended, except for the following frontline units whose services shall remain operational with assigned skeleton workforce:**

A. IC Manila Office

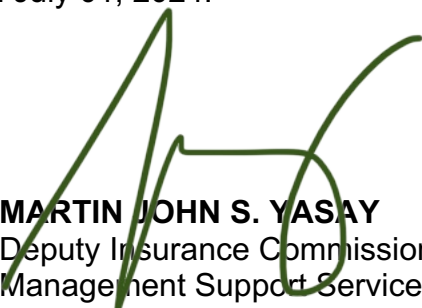
1. Administrative Division – Cashier and Records Sections
2. Claims Adjudication Division
3. Conservatorship, Receivership and Liquidation Division
4. Licensing Division
5. Public Assistance and Mediation Division

B. IC Cebu and Davao District Offices

Those who have already confirmed their appointments with the Insurance Commission Reservation System (ICare) through <https://web.insurance.gov.ph/icare/login>, but are affected by said activity, are advised to request another schedule.

Normal office operations shall resume on July 01, 2024.

Please be guided accordingly.


MARTIN JOHN S. YASAY
 Deputy Insurance Commissioner
 Management Support Services Group